**[Student's Name]**  
[Student's Email Address]  
[Phone Number]  
[Date]

[Employer's Name]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Employer's Name],

I hope you are doing well. My name is [Student's Name], and I am currently participating in the Carbon Reduction Challenge [LINK to CHALLENGE WEBSITE], a program designed to help students develop innovative solutions to reduce carbon emissions and promote sustainable practices. As part of my involvement, I am seeking opportunities to collaborate on a sustainability-focused project with your company.

I am pursuing a degree in [mention relevant degree, e.g., Business Administration with a focus on Information Technology Management] at [University Name], and I am eager to apply the skills and knowledge I am learning in the classroom to real-world business challenges. Throughout my studies, I have developed a strong passion for sustainability and a commitment to finding impactful solutions to environmental issues.

I am reaching out to inquire whether there might be an opportunity for me to contribute to a project or initiative within your organization that aligns with your sustainability goals. I would love the chance to collaborate on a project that supports your company’s efforts in reducing carbon emissions or advancing other environmental initiatives. This program requires little from the organizations. The Challenge runs from May to August and the org would be asked to provide some data to include in the final calculations.

I would welcome the opportunity to discuss how I can add value to your team and contribute to your sustainability objectives. Please feel free to contact me via email at [EMAIL ADDRESS] to explore potential opportunities.

Thank you for considering my request. I look forward to hearing from you and hopefully working together on a project that can make a positive environmental impact.

Sincerely,  
[Student's Name]  
[Student’s Degree Program]  
[University Name]