

Hi, I'm [YOUR NAME HERE], and I'm [DESCRIPTION OF YOUR INTERNSHIP/ CO-OP AT THE ORGANIZATION HERE].

This summer, I'm participating in the [Carbon Reduction Challenge](#), a summer-long competition at Georgia Tech. Through two surveys and conversations, I'm looking to understand how COVID-19 has changed employee travel/commute and business operations at [ORGANIZATION NAME HERE] and whether this translates to CO2 emissions reductions and other co-benefits. Based on this information, I'll be developing recommendations for whether and how [ORGANIZATION NAME HERE] curb its emissions and support effective low-carbon work behaviors post COVID-19.

Click here to take the first survey - [SURVEY LINK HERE]. It takes ~5 min to complete. All responses are anonymous. I'll be working with Georgia Tech professors to interpret the data and make progress on this project. No data will be shared publicly without permission from [ORGANIZATION NAME HERE].

I hope to get as many people as possible to participate in this survey so that I can collect meaningful results. I will share anonymized results with you at the end of my internship, along with recommendations of low-carbon work behaviors.

Thanks for your time! And if you know of anyone else who would be interested in filling out this survey, please feel free to forward them this email.

Thanks!
[YOUR NAME HERE]